**Tax Fee Protection Service Reply Slip**

**Scholes Chartered Accountants**

**Service Period: from 1st May 2018 to 30th April 2019**

|  |  |  |
| --- | --- | --- |
| Please return this completed form to: |  | From: |
|  |  |  |
| Scholes Chartered Accountants |  | <<Your name>> |
| 8 Albert Street  |  | <<address 1>> |
| Kirkwall |  | <<address 2>> |
| Orkney |  | <<address 3>> |
| KW15 1HP |  | <<Post Code>> |

|  |  |  |
| --- | --- | --- |
| **Client category** | **Price Including VAT** | **Tick to confirm** |
| 1. Turnover of up to £1 million (including directors & partners)
 | £175 |  |
| 1. Turnover £1 million to £5 million (including directors & partners)
 | £200 |  |
| 1. Turnover £5 million and above
 | £300 |  |
| 1. Personal tax clients (tax return only – not sole trader businesses)
 | £90 |  |

Note that directors, company secretaries, members, partners and their spouses are covered within the business charge unless they have a separate business and/or rental income above £50K (in which case they will need to pay an additional service charge).

|  |  |
| --- | --- |
| **Please select one of the following options:** | **Please tick one box** |
| **BACS:** please pay to sort code <<insert sort code>> account number <<insert account number>>, quoting your business name |  |
| **Cheque:** the cheque should be made payable to AJB Scholes Ltd and returned with this reply slip |  |
| I/We **do not** wish to take out Tax Fee Protection Insurance. Please note that if you choose this option any costs for defending you in an enquiry by HMRC will be billed in full.  |  |

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| **Declaration** |
| I/we confirm that I/we wish to subscribe to the Tax Fee Protection Service and have paid the amount due as shown above. |

Signed……………………………………………………….. Date…………………………………….

A summary of the service and an invoice will be sent to you on receipt of payment.